

City of Auburn, Maine

Office of the City Manager



TO: Mayor and City Council
FROM: Clinton Deschene, City Manager
RE: Weekly Report
DATE: Weeks Ending September 19 and 26, 2014

Auburn Public Library

- Congratulations to Sylvie Martin, our Lending Services Technician, on the 25th anniversary of her joining the Library staff.
- The Library's Board of Trustees held its regular monthly meeting on Weds., 9/17. Among the items approved was joining the five-library collaboration for microfilming future issues of the *Sun Journal*. This will ensure the preservation of and accessibility to this local news source. Microfilm is still a very viable option for preserving newspapers.
- The Library's Annual meeting for corporators will be held on Thurs., Sept. 25th, at 5:30 p.m. At the conclusion of the meeting at 6:30 p.m., Maine author and playwright Monica Wood will talk and give a reading. Monica's program is open to the public.
- The Library's knitting group resumed meeting on Mon., 9/22. It is an open group which meets from 5 to 7 p.m. on the second and fourth Mondays of each month. Knitters, crocheters, and needleworkers of all interests and skill levels are invited to join.
- On Tues., 9/23, at 2 p.m. come to the Media Lab and learn about iPhoto. In this short introduction, we will look briefly at how to import your digital photos into iPhoto and, once imported, how you can edit and organize them. (If you have digital photos on a device to be downloaded, please bring them!) We will use the Media Lab computers which are equipped with iPhoto '11, so this workshop is limited to 3. Please call Donna at 333-6640, ext. 4, to register.
- Kids ages 9-12 are invited to join June on Weds., 9/24 at 4 p.m. and create one-of-a-kind felt necklaces or bracelets, as part of our Tweens program. Space is limited so please register online or call the library at 333-6640 ext. 3.
- "Oil, Islam, and the Arab Spring" is the title of the next program in our foreign policy series. It will be held on Weds., 9/24, from 6:00 to 7:30 p.m. (Please use the Spring Street entrance if arriving after 6 p.m.)
- Eight staff members will attend the Central Maine Library District's Fall Council Meeting on Fri., 9/26, in Augusta. The morning program will feature a workshop on marketing library programs. Shannon Schinagl, the newest addition to the Maine State Library staff as the Emergent/Family Literacy and Children's Services Consultant, will start a dialog at this meeting on how libraries can impact early literacy for our youngest patrons.
- The Library dealt with an unusual issue this week – honey bees. There was a very active group that "invaded" our Spring Street entrance area. We called the Maine State Beekeepers

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Association and they advised us of several measures we could take. We followed their advice and the bees left fairly quickly.

- Our Fall programming for all ages continues to be well-received. Our “Crazy Eights” Bedtime Math program for children is offering some very interesting hands-on projects that make math easier to understand. This week they made rollercoasters. Our foreign policy session about “Islam, Oil, and the Arab Spring” was very well attended.
- Our monthly leadership team met and discussed a number of behavior concerns. Updates on our various collaborations with Lewiston Public Library and other libraries around the State were also on the agenda. We are planning a joint meeting with LPL in October.
- The winner of the 2014 Maine Readers’ Choice Award has been announced. This year’s popularly selected winner is Donna Tartt’s “The Goldfinch.” Copies of this book and the other finalists are available. Reading for the 2015 award is well underway. Mamie Anthoine Ney is a member of the selection committee which will narrow nominees down to 25 for the entire award committee to read.
- The L/A Film Forum begins its monthly series of films on Mon., 9/29, at 6 p.m. with “Now You See Me,” starring Morgan Freeman and Woody Harrelson.
- The final installment of the Bob Hope road trip movies will be on Tues., 9/30, at 2 p.m. Bob, Bing, and friends will be off to Bali.
- The next foreign policy session is “Challenges and Opportunities on the Korean Peninsula” on Thurs., 10/2, at 6 p.m.
- “Fridays @ the Movies” for teens on Oct. 3rd will feature “Beetlejuice.” The movie runs from 3:30 to 5:30 p.m.
- “KIDS! Let's Pretend” returns for October Friday mornings. From 10-11 a.m. children ages 2-5 are welcome to this special play group. Come join us as we explore different professions with your young child. Each week we will read a story about a different occupation, create a related craft, and have fun pretending. Join us for one session or for all four. Our fifth week (10/31) will be a Halloween Costume party for young children. 10/3/14 Paleontologists/Dinosaur Hunters; 10/10/14 Astronauts; 10/17/14 Circus Performers; 10/23/14 Superheroes.
- Follow the Library on Facebook or link to our website at www.auburnpubliclibrary.org for more information about all of our programs, new books, and more library news.

Assessing

- O'Donnell Associates provided 4 staff members various days throughout the week to accomplish needed tasks.
- Tammy Thatcher worked all day Friday on new address updates in the CAMA system
- Katelyn Doustout worked on an FOA request from the owner of Prospect Hill Golf Course for information on all golf courses in the city
- I worked with Rosemary Mosher to create our historical database for 2014
- Loaded 3 months of deeds/ transfers in the CAMA system

CDBG

- Working with Bates College students in preparation for surveying people from the three target areas, Downtown, New Auburn and Union Street. Nine students will be conducting field work in the month of October, analyzing the surveys in November, and presenting the results to the Citizens Advisory Committee in December.

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- The Job Skills Subcommittee of the Lewiston-Auburn Alliance for Services to the Homeless met to talk about barriers for people to obtain a job. The committee will be working on strategies to overcome some of the barriers.
- There are currently 4 active persons participating in HOME homebuyer savings account program. One is expected to purchase a single family home in New Auburn next week; two will be ready to purchase next spring and the fourth is actively looking for a multi-unit building.
- The Auburn/Lewiston Fair Housing Alliance has been invited to join a planning committee facilitated by Robyn Merrill from Maine Equal Justice Partners. The group has been organizing a Tenant Workshop to be held October 30 at the B Street Community Center in Lewiston. The workshop will offer tenants the opportunity to hear from a panel of local and state officials on several issues but there will be an emphasis on building relationships with landlords, neighbors, and conflict resolution. Tenant/landlord communications is an issue identified in the Analysis of Impediment to Fair Housing Choice that the committee will be trying to improve. In addition to the panel discussion there will be people offering information and materials on pest control, fire safety, lead paint, and healthy homes. Child care will be available.
- Met with consultant, Planning Decisions, to organize citizen participation meetings in preparation for the upcoming meetings of the Citizens Advisory Committee.
- The last few weeks have been dedicated to completing the Consolidated Annual Performance and Evaluation Report. The report will be submitted to the Department of Housing and Urban Development on September 29. Benchmarks that have been achieved are:
 - 79 owner and renter units rehabilitated
 - 1 homebuyer assisted
 - 21 owners assisted to heat their homes
 - 20 homeless or at-risk of homelessness assisted with access to housing
 - 1,175 linear feet of walks improved
 - 9 building exteriors improved
 - 3 units of substandard housing demolished
 - 504 persons assisted with support services

City Clerk

- Jolene Girouard is back working in the City Clerk's office a few hours a week to assist with the upcoming Election. She has been entering in the new voter registration cards that have been coming in from voter registration drives. She has also been preparing a lot of the paperwork, tally sheets, notices, and other election materials.
- Absentee voting for the licensed nursing homes/licensed residential care facilities has been scheduled for October.
- Created and proofed the Accessible Voting System ballots for the Ward 4 School Committee Election and also did the same for the absentee and election day ballots ordered from ES&S.
- Lining up staff to work at the polls for the November 4th election. 54 positions have been filled, leaving us with approximately 20 more to fill. In addition, we will also have to line up a minimum of 10 people to process absentee ballots on election day.
- Alison Pepin attended the Secretary of State's conference in Bangor on 9/25/2014.

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- Received 33 absentee ballot applications from the Democratic party and to date, 107 absentee ballots have been requested. Ballots will not be available until approximately October 3rd.
- Through Wednesday, we issued the following:
 - ✓ 43 vital records
 - ✓ 6 garage sale permits
 - ✓ 12 disposition permits
 - ✓ 1 taxi permit (driver)
- Received 2 new business license applications and 4 renewals.

Economic Development

- Assisted a citizen, who owns property of Hotel Road, regarding a lot split for a new business wishing to locate in Auburn.
- Attended a meeting of lenders including: SBA, Rural Development (former Farmers Home Administration), SCORE, FAME and AVCOG.
- Completed a review of a drafted lending program, the principal author being John Belisle (LAEGC), to be operated by the City of Auburn.
- Attended a meeting of the AVCOG executive committee at which the fiscal year 14/15 was approved (October 1 fiscal year).
- Initiated discussions with the party representing a European-based company that is looking for a home in the US.
- Began a site search for a first-class office space client needing between 4000 and 6000 ft.².
- Worked with a representative of Maine & Company to schedule a site visit in Auburn for a potential industrial client.
- Attended the civic event to kick off a public solicitation of funds to acquire the bells that were in St. Louis church.
- Arranged a meeting with the business service center representative of AVCOG to help prepare a business plan for the repurposing of Ingersoll.
- Spoke to a citizens group who periodically invites me to update them on what is happening in the City of Auburn.
- Continue the review of bid proposals for wetland mitigation services regarding the Auburn Enterprise Center (new industrial Park).
- Processed a revised agreement with UNITIL for the provision of natural gas to the Auburn Enterprise Center.
- Receive notification that UNITIL has secured the final easement necessary for completing the \$4 million infrastructure upgrade to the natural gas distribution system servicing South Auburn.
- Developed and composed communications & promotional content for Auburn Startup Weekend;
- Discussed use of Historic Engine House for Auburn Startup Weekend with Commercial Property Broker;
- Scheduled promotional visit to Central Maine Community College to encourage participation in Auburn Startup Weekend;
- Attended Chamber of Commerce Breakfast as “spotlight” for Auburn Startup Weekend;
- Attended Startup Meet Up Meeting at Lyceum Gallery, Lewiston;

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- Conducted media interviews for Bells of St. Louis Ceremony & Fundraising Campaign;
- Organized & conducted the Bells of St. Louis Public Ceremony & Exhibition;
- Conducted discussions with Maine State Historic Preservation Commission Office to determine schedule for establishment of the proposed “Goff’s Corner National Register Historic District” in Downtown Auburn;
- Met with various Downtown property owners to encourage & coordinate a unified Historic Building Facade Restoration Project along Court Street;
- Provided Jeremiah Bartlett photographic content on Auburn Complete Streets & Pedestrian Safety Improvements;
- Provided content on Lewiston Soldiers Monument to Josh Vink of L/A Arts in support of L/A public space art & sculpture project;
- Refined Downtown Auburn Form-Based Code text & diagrammatic content;
- Administered the final selection of the consulting firm for the Dingley Pooled Wetland Mitigation Site Project;
- Engaged in discussions with Downtown Auburn Main Street building-owner with regard to the prospective attraction of a new high-end restaurant & café;
- Guest Speaker at the ELHS Class of 1959 Reunion at Martindale to promote fundraising for the restoration of the 1877 Edward Little Statue;
- Guest Speaker at the Auburn Rotary to promote fundraising for the 1877 Edward Little Statue;
- Attended the Chamber of Commerce Regional Image Committee Meeting;

Fire

- The Fire Department held a “Pinning” ceremony at the City council meeting held on 9/22/14. All recently promoted and appointed members were sworn in to their new positions by the Mayor.
- The names of those appointed or promoted are: Timothy Allen-Deputy Chief, David Richard-Battalion Chief, Matthew Fifield-Captain, Craig Bouchard-Lieutenant, Jon Woodhead-Lieutenant, Chris Moretto-Lieutenant, Jeff Bolduc-Lieutenant, Matt Brochu-Lieutenant, and Dan Masselli-Lieutenant.
- Appointed to the position of AFD Medical Director was Dr. Ian Reight. Dr. Reight, a surgeon, has a strong background in pre-hospital emergency medical care, as well as the fire service. Prior to beginning his medical school education, he served as a Firefighter/Paramedic with the Washington DC Fire Department. The Medical Director provides oversight of the EMS program, training and quality assurance. We are fortunate to have the services of Dr. Reight and appreciate his willingness to donate his services to both the Auburn Fire Department and the community of Auburn at large. Dr. Reight and his family reside here in Auburn and he views this opportunity as a way to “give back” to his community. The Medical Director position was included in the overall implementation plan of the AFD EMS program as presented to Council.
- Cadet Janek was presented with a proclamation and keys to the City by the Mayor during the council meeting held on 9/22/14.

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- Fire prevention was busy this week with investigation of several small fires, including cooking fires and woods fires.
- Crews continue to work diligently to prepare the apparatus and equipment necessary to initiate the department's ambulance service.
- Fire crews assisted Lewiston fire with a 3 alarm fire which occurred on 9/23/14. All of Auburn's on duty personnel were required to respond and assist due to the magnitude of the incident. There were no injuries at this scene. Cadet Norbert Janek did rescue a cat from a third floor apartment and to the cheers of the crowd outside, brought the pet to awaiting volunteers from the Red Cross who reunited the animal with its owners.
- Auburn Fire personnel rescued an individual from an apartment which was charged with smoke from burning food. The individual has suffered a medical emergency and had collapsed in the apartment and had food on the stove. There was limited damage and the individual was transported to the hospital.
- For the week of September 18 to September 24, we responded to 59 calls for service. These include, but are not limited to: 4 fire alarm calls, 6 fire calls, 35 Emergency Medical calls, 6 Motor Vehicle Accidents, 3 with injuries and 8 service calls. We provided 1 mutual aid call for the Lewiston 3rd alarm, during this period, and received mutual aid to cover our stations during this occurrence.

Health and Social Services

- Auburn hosted the State's yearly meeting for WelPac users which is the program used by a number of municipalities to administer general assistance. Some of the new updates will include the non-legal residence and monitoring their expenses.
- In addition to our regular case load, we received 3 requests for burials this past week. One of which was a full burial and not a cremation. I worked closely with the Clerk's office as well as Public Safety department to secure a plot at Oak Hill. The other 2 request were for cremations.
- Tammy Thatcher continues to help out in the Assessing office on Fridays.

Human Resources

- As per the City Council recommendation on 9/22, the ad for Tax Appraiser will be posted this week. Deadline for submission of resumes is 10/17.
- Mary Matthews of the Maine Department of Labor Safety Works Program did a wall-to-wall inspection of City facilities. The report of her findings and recommendations should be available next week, and will be reviewed by the City safety Team for further action. The Safety Works Program does not do enforcement; rather the inspectors provide guidance for Maine Employers to assist them in coming into compliance with all MDOL Safety regulations. Many thanks to all of the employees in every department who worked hard in preparation for this on-site visit. Ms. Matthews also administers the SHAPE Program (Safety & Health Award for Public Employers) and will assist the City of Auburn in next steps toward achieving this goal.
- Ray Lussier, Safety Coordinator participated in a meeting with Police, Fire, Public Services and L/A 9-1-1 Center representatives to plan for an exercise for 67 Minot Avenue (the Barn). The exercise is scheduled for November or December.

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- Ray Lussier participated on the Police Department Accident Review Board. This board meets on an as-needed basis to review motor vehicle accidents to determine causation, preventable vs non-preventable and to recommend any follow-up action.
- I am pleased to announce that Karen Thibodeau has been hired as Tax Clerk. She was the stand-out candidate out of a pool of about 50 candidates. She has been working for the City since March in a temporary capacity during which time she integrated seamlessly in all of the responsibilities of the job. She has great customer service skills, and worked well with the Finance Department team. Karen starts her full time regular position effective 9/26.

ICT

- Hosted an information session for the Maine Community Foundation's USM Policy Scholar, Keri Beaulieu. The Maine Policy Scholar program engages Maine students in the public policy process. One student from each of the University's seven campuses, working with a faculty advisor, tackles a real-life policy issue currently facing Maine. After conducting extensive research, the scholar produces a final report in the form of a memo to the Governor or appropriate policy maker outlining the problem, the data available, and recommended policy solutions. Kari is focusing on the need for additional resources to help emergency managers take better advantage of GIS. Representatives from Auburn and Androscoggin EMA discussed the ways we use GIS, potential uses for GIS and currently available resources. We also discussed possible areas of improvement that would benefit cities such as Auburn, but also Maine's smaller, rural communities. The Maine Policy Scholar's program has arranged for Kari to meet with Senator King and with FEMA's GIS staff in Washington over the next few weeks, where she will share the information she has gathered, and begin to formulate a recommendation.
- Provided technical and database assistance to the CDBG department and to a group of Bates students who are working with CDBG to conduct a survey of residents in the three downtown CDBG target zones. Tabulated census data for the study areas, provided recommendations and guidance for database structure and survey document options. Other than some possible assistance with GIS map data, students have designed a methodology that will allow them to work independently.
- Provided MS Word reformatting assistance to the Purchasing Dept. for two bid documents. The formatting of the documents had somehow become scrambled. The assistance provided allowed them to recover the information without loss of data.
- Assisted Assessing department with a map to optimize the travel route for upcoming property inspections. Using a file with the addresses of properties that require a visit by Assessing staff, ICT produced a map that would allow the user to visualize and plan their assessing visits to optimize the time required to visit all properties.
- Shared images of our Mobile GIS Catch Basin Inspection application with Woodard and Curran, our stormwater consulting firm, for use in a presentation on Wastewater management. Woodard and Curran will be highlighting Auburn's efforts to not only improve our data collection efforts, but to also assure that we document and contact the appropriate individuals whenever inspections reveal any potential illicit discharges to the system.
- Finalized a GIS Protocol document. The document was presented to and reviewed by the GIS Steering Committee. It will be distributed to department heads for comment and implementation.

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- Received GIS Steering Committee approval on the final proposal for city-wide planimetric mapping. The mapping will be performed using the high-resolution aerial photos that were obtained in the Spring of 2013, and will be used to update our base maps and basic infrastructure.
- Finalized details for an agreement between the City of Auburn and the AWSD for GIS cooperation on a project that will enhance on-the-ground mapping capabilities for both organizations. The project will allow both organizations to optimize existing resources, through the sharing of data and personnel. A task list has been defined that will allow us to complete a number of tasks on Auburn's current task list, and to define a workplan that will improve on-the-ground data sharing with field personnel from both organizations. The project will begin in the next several weeks.
- Created a secured Wi-Fi network for the Administrative wing of the Public Works building. This will facilitate training, and streamline network access for the staff's mobile devices.
- Updated the State software used by Planning for Health Inspections. The new version adds functionality to the inspection process.
- Added 2014 "historical" data to the users of the Patriot CAMA software. After review and any needed corrections, the data will be posted to WebPRO and to the GIS.
- Created an Online GIS map for use by the E911 Communications Center. They center is updating their Fire District boundaries for Auburn, which involves updating each road segment involved in the change. The Online map displays the Fire Districts and the E911 road centerline file. Communications Center personnel will use the map to verify street range information as they make their changes.
- Attended the Webinar, *Open Data and the Future of Mapping*. Auburn's new Online Portal, which we will be rolling out in the next few weeks, is an Open Data platform. The webinar helped explain the current portal, as well as future direction, to help us in our planning efforts.
- Finalized the Mobile GIS Outfall Inspection/Culvert Collection application, which will be used by Woodard and Curran as part of their fall Outfall Inspections. We reviewed the application with Public Services and Woodard and Curran staff. Woodard and Curran will be assessing the application during their inspections to help us evaluate the functionality. They will also look at the application as a tool within the compliance realm, and make any recommendations that would further our compliance requirements.
- Attended a 3-hour web-based training course on Online GIS Data Editing.
- Completed compiling the 2013 Aerial Imagery for use in our GIS, and specifically for our Online web maps. The imagery was very large, and so required special processing to optimize the performance. The compilation process ran on the GIS Server 24 hours per day, 7 days per week for more than 3 weeks. The imagery covers all of Lewiston and Auburn. To give some sense of the size of the imagery, and the task involved in making it accessible, remember that the combined Auburn-Lewiston area is approximately 100 sq. miles. Our imagery captured the region at a resolution of 1 pixel for every 3" on the ground. That's in excess of 44.5 Trillion pixels. Now, multiply that times four (we captured three color imagery bands and one infrared). **That's 1.8 quadrillion pixels** that we had to process!!! We have one more step to finish the process of putting the imagery into a useable format, and then we will make it available for general viewing, hopefully in the next few weeks.
- Replaced two PCs at Public Works, as part of the move towards upgrading the Lucity work-order application. The new version of the software will only work on client PCs running

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Windows 7, so we are replacing all Windows XP PCs as quickly as possible. There are three more PCs in the system that will need to be replaced for the Lucity upgrade.

- We are working on refining the phone configuration at Public Works, reflecting the changes in staffing there.
- We are processing several large software licensing payments for our major applications. Because these payments come early in our Fiscal Year, they tend to skew the percentages on our expenditures. These are annual payments that we are required to pay in order to continue using the software. We do not expect to exceed our expenditures in the Software Licensing line-item, it just looks like we might because we encumber a large portion of it early in the Fiscal Year.

Planning

- Budget wise we are on track for managing expenses with the exception of the overtime budget line item. The Electrical division has seen higher than average rate of emergency call outs for traffic accidents, electrical fires and has even prevented a likely electrical fire at a local business by responding promptly to an overheating electrical panel. The frequency of call outs and the MSEA contract minimum of 2.5 hours is using the budget faster than anticipated, however, we must respond when called to an emergency. We will be working to ensure that we are only called when needed and to save in other areas to off-set any potential over expenditures.
- Revenues are slightly below average as of August 31st with 17% of the year behind us, we have collected 14% of anticipated annual revenues.
- Zack Lenhart continues to receive and address citizen complaints and inquiries including mattresses left out on the curb, trash being put out too early, over-full dumpsters, water damage in apartments and mold questions. It is also now “heating season”. Auburn ordinance requires a minimum temperature of 68° from September 15 through May 15. Zack has started to receive “no heat” complaints and they will continue to increase over the next couple months.
- With some staff absences, Zack has been tasked with more permit approvals, mostly residential projects. This has been a goal of the Department and he will be working with Mark more in this capacity moving forward.
- Zack has also been working with an attorney putting together a case for the City Council to condemn a Dangerous Building at 33 South Goff Street. The building has been vacant for years, and despite multiple efforts, remains chronically unsecured. The council will review this in about a month.
- The Electrical division has been busy with building electrical issues for Bureau of Labor Standards voluntary inspections and renovations at the Fire Department. The two remaining staff in this division is behind on some summer projects and will be trying to get caught up before the Christmas lighting season which, believe it or not, starts in a few weeks.
- The Public Utilities Commission met September 8th to discuss the rules regarding local street light ownership on utility owned poles. We are waiting for the rules to be finalized to implement Auburns plan to replace leased lights with City owned lights and capture the associated savings. This is taking longer than expected but will likely place the City in a favorable position when completed. We are also exploring electrical grant opportunities to reduce local costs when the rules are in place to implement.

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- Tax Acquired property action is on hold for now until the City Attorney reviews each property to ensure City ownership. We expect that to be completed in Late October and the Council can take action shortly after that.
- Agricultural Zone Study- Doug Greene has prepared a 9 month strategy and plan for a comprehensive study of the City's Agricultural Zone. The study would kick off with a 3 hour "symposium/meeting" featuring speakers from State and Non-Profit agricultural agencies to highlight new trends in agriculture and allow for general citizen comment. This event would be followed up with a series of topical, public workshops that would examine the many issues that the city is facing in the Agricultural Zone. Potential options for change would be evaluated as the plan progresses.
- Recreational Trails Grant- The City Planner is continuing to work on completing the Bureau of Parks and Lands Recreational Trails Grant that is due on November 14. The grant focuses on connecting the Barker Mill Trail to the corner of South Main Street and Mill Street in New Auburn. Meetings are underway with property owners affected by the project; required letters to state agencies have been sent out and letters of support from key stakeholders are being prepared and sent out.
- The City Planner will also present the Barker Mill Extension Trail Grant Proposal at a United New Auburn Association meeting on September 30th.
- New Development- The Planning Office is coordinating development applications for a proposed Auto Zone Store on Center Street and a truck terminal facility at Kittyhawk Business Park.
- Aging in Maine- The City Planner is a participant with a "Building Aging Friendly Communities" Task Force that is part of a larger effort by the Maine Council on Aging, who are seeking to address the health, housing and transportation concerns of Maine's growing aging population. The task force is meeting on a monthly basis and is developing an action plan that can be implemented by local communities.

Police

- The department handled 581 calls for service this week. Officers conducted 182 motor vehicle stops and 11 field interviews. Officers investigated 69 offenses of which, 3 of which were felonies, generating 18 arrests, 25 criminal summonses and 4 juvenile arrests. Officers responded to 25 motor vehicle crashes.
- Police assisted with the both the American Heart Walk and Lake Auburn Half Marathon this past weekend. Both events were well organized.
- The speed sign was placed on Mt. Auburn Ave. in response to complaints that the new intersection at Park Ave and Mt. Auburn Ave. has increased speeds.
- Detectives are investigating a ring of daytime burglaries. Several suspects (juvenile/adults) have been identified. Detectives are working to locate and interview suspects etc.
- SRO Richardson assisted the PAL running program on Saturday the 13th.
- SRO Poulin assisted Walton School with an overnight trip to the YMCA Camp on September 11th.
- The department handled 527 calls for service this week. Officers conducted 134 motor vehicle stops and 17 field interviews. Officers investigated 75 offenses of which, 7 of which were felonies, generating 19 arrests, 16 criminal summonses. Officers responded to 32 motor vehicle crashes.
- Officer James Phillips was commended for saving the life of a suicidal female. Off. Phillips took the missing persons report and began searching the area that the female was known to

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frequent. He discovered the female on Whitman Spring Rd and began life saving measures until EMS arrived.

- All Supervisors attended a Traffic Incident Management training class.
- Staff has been planning operations for this year's Dempsey Challenge.
- Sgt. Barry Schmieks presented a personal safety presentation at a widow's conference at East Auburn Baptist Church.
- Sgt. Schmieks attended a table-top exercise at Pioneer Plastics.

Public Services

- Turner Street Sidewalk Ramps- project completed this week which included granite curb, paving and truncated domes
- Hotel Road- this week's work included in slopes/ditching and driveway aprons
- Lake Street- cross culverts and drainage structures being installed
- Whitney Street- working on sidewalks, drive aprons and structure adjustments
- Pavement manager- on-going
- Stormwater management- permit year 2013 report has been submitted
- Culvert Project; - Colonial Way
- Catch Basin Cleaning; Install Basin Tub (Lake Auburn Ave), 3's Run
- City's Green Space Litter pick-up – Every morning crews scan the downtown area for any litter/debris, clean up cemeteries, trash up when mowing city area green spaces, remove trash on Union Street Bypass, Minot Ave, Washington St
- Cleaning Basins/Reshape Basin:, 3's Run, 23 Sterling Rd.
- Downtown Maintenance – Riverwalk, Lower Turner St., Main St.
- Drainage Project – 14 Dexter (apron)
- Grade Gravel Road: Hatfield and Butler
- Install Banner – Dempsey Banner
- Replace Catch Basin: 60 Second St.
- Mowing – Roadside/Parks/Cemeteries Chestnut Park, Washington, Tribou Field, Pettengill Baseball, Pettengill Softball, Washington, Park Ave.
- Prep/Line/Paint/Ballfields; - ELHS, AMS, Sherwood Field
- Repairing Pavement: Barking Bank, Riverwalk
- Paint Fields: C.M.C.C., Cleveland Field, Chestnut Football Field, Pettengill Fields, Walton Fields
- Paint Bike Symbols – Main St, Mill St., Elm St., Lake View 1, Lake View 2, Pettengill Softball, L.A.Y.S.A (4 fields), Tribou Field
- Permits; excavation (private/right-of-way), fill, drive opening, pole permits etc.
- Tree Work: Lake Street, Knight House, Remove Flag Pole, Drummond St., Lake St.
- Trim Curblines – Western Ave
- Mowing: Fletcher Rd., Pettengill Park, Steel Rd, Danbury Dr, Musket Dr., Partridge Lane, Pownal Rd., Dead end of Jordan School between Pownal and Sopers Mills, Merrow Rd., Goldtwaite Rd., Littlefield Rd.
- Other: Dig Safe Markings On-going
 1. Remove Ledge: Vickery Rd.
 2. Sign Work GIS
 3. Sink Hole Investigation (Miller St.)
 4. Deliver Ballot Boxes

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- Culvert Project; - 223 Fairway Dr.
- City's Green Space Litter pick-up – Every morning crews scan the downtown area for any litter/debris, clean up cemeteries, trash up when mowing city area green spaces, remove trash on Union Street Bypass, Minot Ave, Washington St
- Cleaning Basins/Reshape Basin; Flight Line Dr., 63 Omni Circle,
- Ditching; 850 Minot Ave
- Downtown Maintenance – Main St., Riverwalk Area, Raymond Park
- Grade Gravel Road: Tot Lot, East Auburn Lumber
- Hot Patching: Dempsey Challenge Route, Hotel Rd, Airport Dr.
- Investigate Sinkhole: 1982 Hotel Rd., 15 Haskell
- Loam: Colonial Way
- Mowing – Roadside/Parks/Cemeteries: Chestnut Park, Dead end of Sopers Mills, Jordan School Rd, Pownal Rd., Fickett Rd., Hobart, Bretton Ave, Poland, Manley, Rodman, Hotel, Snow, Twinn, Rock Hill, Pride, Smith, Moore, Dunham, Glendale, McKinnon, Carlton, Linwood, Arbania, Rochelle, Ridgewood, Harvard, Poland, Manley, Hotel, Lufkin, Maple Point, Joffre, Foch, Derosay, Lacroux, Leavitt, Swett, Industry.
- Prep/Line/Paint/Ballfields: ELHS, AMS Sherwood Field
- Repair Sidewalk: Install Cobblestones/Riverwalk
- Reset Basin Top: 177 Riverside Dr., 1982 Hotel Rd.
- Roadside Sweeping: Sweeper Maintenance PM
- Paint Fields: C.M.C.C., Cleveland, Chestnut Football, Pettengill Fields
- Permits; Inspect Excavations, review and issue Fill, Drive Opening permits; Billing of excavation permits.
- Projects: Reconstruction Softball Field @ Pettengill Park
- Tree Work: Newbury Street, Little Andy Park, Lake St, 13 Ninth St, 69 Woodlawn Ave., Fairway Dr.
- Trim Curblines – Downtown area
- Other: Dig Safe Markings On-going
 - 1. GIS Work
- Whitney Street- base course of sidewalks complete. Loam, seed and mulch to be completed this week. Surface pavement, road and sidewalks, scheduled for next week.
- Lake Street- drainage work continues with installation of cross culverts, catch basins and underdrains.
- Hotel Road- cleanup continues with shoulders and driveway aprons.
- Turner Street Sidewalk Ramps- project completed.
- Stormwater compliance- on going
- Pavement manager- on going

Recreation

- Youth Football practices & games (3-6th grade) continued. There are a total of 75 players and 9 volunteer coaches in this division this season. Competitors participate in the Mid Coast Youth Football League (MCYFL) which is comprised of teams from: Bath, Brunswick, Gardiner, Lewiston, and Turner. Week five of the season continues on Saturday with Auburn teams competing against opponents from Brunswick.

Weekly Report

Weeks Ending September 19 and 26, 2014

- Youth Football practices (7-8th grade) continued. There are a total of 39 players and 4 coaches in this division this season. Competitors participate in the Mid Coast Middle School Football League (MCMSFL) which is comprised of teams from: Bath, Brunswick, Mt. Ararat, Gardiner, Lewiston, Oxford Hills, and Turner. Players will compete in game four of their season on Saturday against opponents from Mt. Ararat.
- Flag Football (1-2nd grade) practices continued. In this program, players are introduced to the game of football. Participants will learn the basics of offense, defense, the line of scrimmage and other key elements of the game. Players practice twice a week and play games on Saturdays for a six-week season. There are a total of 30 players and 3 volunteer coaches in this division this season. Week two of games will take place this Saturday at Auburn Suburban Little League field.
- All Youth Football game and practice schedules are available online, and can be found on www.teamsideline.com/auburnme
- A new seniors program started on Tuesday with Pickleball being introduced to the Lewiston/Auburn community. Recreation Specialist Joseph Crocker brought us his background and knowledge of Pickleball and is working on starting the game for the seniors in the community. Pickleball is a tennis styled sport that is played on a badminton sized court indoors or outdoors. The “Pickleball” is a plastic ball with holes that is served, volleyed, and rallied back and forth over a net using a wood paddle. The first day of the program brought us 14 participants and Thursday brought 10 more. Pickleball will take place every Tuesday and Thursday, 9:00am-11:00am in the Hasty Community Center gymnasium.
- Week four of Pee Wee Soccer will take place this Sunday. This program is once again expertly instructed by members of the MPS Portland Phoenix Soccer Club. In this program, players are introduced to the basic techniques of soccer in a fun and positive environment. Emphasis is on learning through fun games and small-sided play. This season, a total of 65 participants are registered for the program. Sunday will also be picture day for Pee Wee soccer with North Atlantic Studios taking individual and team pictures during each time slot.
- The 8th Annual Holiday Celebration/Parade of Lights planning process continued. December 3rd has been selected as the date for the event this year. Center Street Dental has again been secured as the premier event sponsor. The planning committee for the December 3rd annual L/A celebration would like to showcase the community’s multitude of festivities in an effort to make Lewiston-Auburn a holiday destination spot! As such, organizations that wish to submit information pertaining to a December 2014 holiday event will benefit from print and online highlighting of their festivities. Submissions may be submitted to Lewiston’s Community Relations Coordinator Dottie Perham-Whittier via www.lewistonmaine.gov/holidayla. For more information on the parade or to obtain an application, contact Program Leader, Jeremy Gatcomb jgatcomb@auburnmaine.gov. Currently eight organizations/groups have committed to take part in this year’s parade.
- Pre-planning for the upcoming youth and adult winter programs continued.